

MOULTONBOROUGH, NEW HAMPSHIRE
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
Draft
Minutes of February 19, 2014

Members Present: Richard Brown (Chair); Jordan Prouty (alt); Alan Ballard (ABC); Barbara Rando (alt); Jon Tolman (BoS); Bruce Woodruff (Town Planner)

Absent (Excused): Josh Bartlett; Heidi Davis (Finance Dir.);

Others: Kathy Barger; Nancy Wright

The meeting began at 2:09 PM. Jordan Prouty was seated in place of Josh Bartlett, and Barbara Rando was seated for the other vacant seat.

Minutes from the January 16, 2014 meeting were briefly discussed. A. Ballard began a discussion about how the question about the CIP having an opportunity to review a petition warrant article after it has properly been submitted to the town for inclusion on the warrant at town meeting was reported in the draft minutes. After discussion, where the draft was not suggested to be changed, a motion to approve the minutes of January 16, 2014 as written was made by A. Ballard and seconded by J. Prouty, then approved unanimously.

The committee then discussed citizen petition warrant article 27, sidewalk construction. Members discussed the votes of non-recommendation from the BoS and the ABC and the rationale for same, as well as the money required for the project and how it affected their capital planning. The lack of a justification of need was also brought up. J. Tolman stated that he was not necessarily against the concept, but felt that it was premature, especially before the village vision report was even started. B. Rando asked whether the Master Plan Survey results were looked at before submitting the petition warrant article. B. Woodruff answered that he did not know if the petitioners had done that or not.

Discussion turned to whether the CIPC would have recommended this for funding this year if a request had come before them. A. Ballard moved and B. Rando seconded a motion that the committee would not recommend this capital expenditure if the request had come before the committee through the normal process; and that as a policy recommendation for the future, the committee would prefer to have petition warrant articles for capital expenditures come before it for review and recommendation, while recognizing that the committee could not require this. The committee would now ask

petitioners to come before it. The vote on this two part motion was unanimous approval.

The discussion on Warrant Article 37, Pathway Repairs began with the Chair stating that the CIPC has, through lively discussion and extensive review, supported the repair project because it was determined that we own it and therefore must maintain it. The committee has in fact placed this project in the CIP, phased over the next four years at \$37,500. Members commented on the need to smooth the costs over the capital plan. Chair Brown referred to the CIPC Summary Report that will be passed out to voters at Town Meeting and what it indicated regarding to smoothing out the total annual capital costs from tax levy by proper planning, prioritization and phasing of projects where appropriate. Kathy Barger of the Pathway Committee spoke, saying that they, as the petitioners, would be prepared to amend the warrant article at Town Meeting by lowering the amount to \$22,875. They asked the Road Agent if he could realistically do double the work in one year, and his answer was yes he could. Ms. Barger said this is not a recreation issue, it is a safety issue at this point that needs to get fixed as soon as possible. Therefore, it was their thought to go for the funding that would get the project finished in two years instead of four. Chair Brown stated that the CIPC tracks capital planning vs. actual capital spending from year to year. Some discussion took place regarding the question of doing one side vs. the two that now exist in some sections. B. Rando stated that the committee could simply add the \$22,875 to the department request for next year to eliminate the need for a second citizen's petition. All believed this was a good idea. A. Ballard asked the Pathway Committee to please coordinate with the CIPC on this going forward. B. Rando doesn't like the white posts and said others in the neighborhood do not either. K. Barger replied that the Road Agent says it is the mitigation for a safety issue. Chair Brown moved and J. Prouty seconded a motion stating that the committee recommends an amended warrant amount of \$22,875, so that the total becomes \$60,375 for next year, getting the project done in two years instead of four. Vote unanimous approval.

The Chair then stated that the committee should now focus on smoothing and leveling this coming year given the above proposed increases.

The task of electing a clerk will be taken up after the election in March.

The next meeting will be held in April in the Ernest Davis Conference Rm.

J.Prouty made a motion to adjourn the meeting. B. Rando seconded and the motion was unanimously approved. The meeting was adjourned at 3:05 PM.

Respectfully Submitted,

Bruce W Woodruff,
Town Planner
Capital Improvements Program Committee Ex Officio

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